

# Purpose of this privacy notice

This privacy notice aims to give you information on how Stella Kurek Photography collects and processes your personal data through your use of our website, email and forms or otherwise when you communicate or interact with us.

## Controller

Stella Kurek Photography is the data controller of your personal data. We are responsible for its security and for ensuring that we use it only for the purposes outlined in this Privacy Notice.

#### **Contact Details**

If you need to get hold of us for any reason in connection with your personal data, please email us at <a href="mailto:kureks@yahoo.com">kureks@yahoo.com</a>.

## The data we collect about you:

Your Name, address for correspondence, email address, mobile phone number, wedding date, guest names if you tell us.

We only collect this information if you choose to give it to us because you think it helps you to arrange and organise your wedding photography and take into account different guests particular needs.

## Who we share the information with

We will not sell your personal information to third parties.

**Storage of data** - We will not store your personal information for any longer than we need to, however we may be obliged by law to store your communications and personal information including activity logs and we may need to show details of these to government or authorised officials upon request. Like many websites, we use log files to monitor the effectiveness of our online marketing programmes.

**Security in our offices** - access to your information is restricted in our home office. Only myself and trusted second shutter or assistants who need the information to help us to delivery you the best service are granted access to personally identifiable information. The servers that store this information are kept in a secure environment.